

Approved For Release 2005/08/03 : CIA-RDP84-00463R000100100017-6

21 April 1982

1. Reported OTE completed first running of a training course on counseling at Xerox Training Center.

1. Mr. Sherman reported on the DDA Conference held on 15-16 April [redacted] DDA Architect, went over status of strategic plan for information handling. Bruce Johnson/ODP discussed future of information handling in the DDA, electronic mail, word processors, and terminals. [redacted] briefed on commo recapitalization and the [redacted] 2  
[redacted] OIS, discussed EO 12356 implementation. Mr. Sherman reported he discussed payroll problems and solutions Finance is pursuing and the [redacted] experiment in data processing. The ADDA discussed FTE position ceiling

issues in OTE. Mr. Fitzwater, DDA, discussed communications within the DA, team work, relations/approach and future direction/objectives. Reported good Conference, may have more on one-day basis.

2. Mr. Sherman reported sending forward productivity info required by Keith Hall.

25X1 3. Mr. Sherman reported the Finance Career Conference will be held on 12-14 May. Mr. Fitzwater and Maurice Lipton will speak on Wed., 12 May and John McMahon and [REDACTED] on Thursday, 13 May. Mr. Sherman reminded Staff that anyone participating in the various Tournaments on Friday afternoon will be charged annual leave.

25X1 1. [redacted] reported OPM issued instruction on collection of  
premiums for health insurance for co-ops and employees on LWOP. Procedure  
25X1 has not been instituted. Reported ODP asked Finance to participate in  
joint new initiative re outside contractor reviewing GAS, FRS and all  
Finance systems in general. Reported [redacted] received a call from 25X1  
[redacted] of OTS re CACI has software they would like to show  
the Agency.

25X1 2. [REDACTED] attended a meeting on NPIC building,  
no approvals as yet.

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3.

Misc

GS-6 and below Clerical Panel met.

25X1 4. [redacted] reported representatives of CD met with  
reps. of CP to discuss the "Mis-Match" listing between Payroll and  
PERSIGN. It was agreed that Payroll would update their master files.  
May have to revamp the Payroll/PERSIGN interface to solve this problem.

25X1 5. [redacted] said he would like to meet on the April trends.

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